

Pryda Software Support is pleased to announce the following training:

**Session:** Beginner Floor

**Dates/Time:** Mon 1 – Wed 3 July  
8am-4pm

**Venue:** ITW Pryda Office  
153 – 187 Discovery Rd,  
(Follow GPS to Jayco Drive and turn right at the end onto Discovery Road)  
Dandenong South

**Confirmation:** 14 June 2019

### Travel Expenses:

Pryda will share the expenses for trainees that need to travel from interstate to attend this training:

- Pryda will reimburse \$500 towards the cost of airfares at the end of the course (on full attendance)
- Pryda will provide lunch on training days
- Fabricator to cover accommodation and transport costs

**Tip:** Recommended hotel with Pryda rates (shuttle can be booked at reception):

<https://www.aturahotels.com/private-page/pryda-australianew-zealand-preferred-accommodation-option/>

- Fabricator to book all accommodation and flights

### Curriculum:

The following curriculum will be covered:

- Floor Layout
- Floor Designer
- Workshop real jobs

### Pre-requisites:

Trainees should be proficient in multi-storey master plan input.

Online training will be required prior to starting the course as follows:

- Floor Concepts

Login details for Pryda's Learning Portal will be provided 1 week prior to the course starting.

### What to bring:

- Please bring a calculator.
- Pryda will supply lunch, training PCs and training materials.

We look forward to seeing you on the day.

Thank-you,

Pryda Software Support Team

## Registration for Floor Beginner 1 July

Please complete the following details and return the form (use electronic signature or print/scan) to [softwaresupport@prydaanz.com](mailto:softwaresupport@prydaanz.com).

	Trainee	Supervisor
<b>Name</b>		
<b>Email address</b>		
<b>Mobile number</b>		
<b>Fabricator</b>		
<b>Background</b>		
<b>Design Software Experience</b>		
<b>Computer Skills</b>		
<b>Dietary Requirements</b>		

**Note:** these details are required to provide an account for the online learning at Pryda's Learning Portal. If the trainee does not have an email address yet, please provide their supervisor's email address instead.

Please sign below to indicate commitment to the following:

- The trainee named above will attend all classroom training sessions.
- The trainee named above will complete all homework activities including research and online training, with support from management.
- The trainee named above understands mobile phones are to be switched off during training and should only be used during breaks.
- If the trainee cannot attend a classroom training session, we will contact Pryda before 8am on the day of training (via 1300 TECH REP/0800 000 690).
- Training is provided free of charge to Pryda fabricators. However, in the case where the trainee does not attend sufficient training sessions, training costs will be invoiced to the fabricator.
- Trainees can leave early if the assessment is completed in less than 3 days, but must return to the fabricator office. The leaving time will be recorded in the Learning Management System.

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Trainee

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Manager